

# Bishop's Orchards APPLICATION For Employment

|   |  |            |          |              |                                |                                     |             |                  |   |
|---|--|------------|----------|--------------|--------------------------------|-------------------------------------|-------------|------------------|---|
| Type of Job that interests you: (Circle all that apply)<br>RETAIL OFFICE BAKERY PACKING PRODUCE PickYourOwn<br>FARM CASHIER STOCK WAREHOUSE Other _____ |  |            |          |              | Today's Date mm/dd/yyyy<br>/ / |                                     | Received by |                  |   |
| Name (First)  |  |            | (Middle) |              |                                | (Last)                              |             |                  |   |
| Address (Number, Street, City, State, Zip Code)   |  |            |          |              |                                |                                     |             |                  |   |
| Home Phone  |  | Work Phone |          | Cell Phone   |                                | Best Time To Be Reached             |             | Acceptable wages | Are you over the age of 18?<br>Yes <input type="checkbox"/> No <input type="checkbox"/> |
| How did you find out about working here?(Circle)<br>SIGN AD EMPLOYEE INTERNET<br>CUSTOMER FRIEND  |  |            |          | Referred by: |                                | Why do you want to work at Bishops? |             |                  |   |

## GENERAL

|  |  |     |                          |     |                          |   |  |   |
|--|--|-----|--------------------------|-----|--------------------------|---|--|---|
| Are you a U.S. citizen?  |  | YES | <input type="checkbox"/> | NO  | <input type="checkbox"/> | ➔ | Give the country of your citizenship.                        |   |
| Are you legally permitted to work in the United States?  |  | NO  | <input type="checkbox"/> | YES | <input type="checkbox"/> | ➔ | Proof will be required before commencing work.               |   |
| Do you have a Valid Driver's License   |  | NO  | <input type="checkbox"/> | YES | <input type="checkbox"/> | ➔ | Give License Number for Jobs which require driver's license. |   |
| If You have a Driver's License, is it a CDL?   |  | NO  | <input type="checkbox"/> | YES | <input type="checkbox"/> | ➔ | If yes, what endorsements do you have?                       |   |
| Are you at least 18 years of age?  |  | YES | <input type="checkbox"/> | NO  | <input type="checkbox"/> | ➔ | If NO, give your Date of Birth and Age                       |   |
| Do you have any physical handicap, chronic illness or other disabilities that would restrict your performance of duties in the job(s) for which you have applied?* |  | NO  | <input type="checkbox"/> | YES | <input type="checkbox"/> | ➔ | If yes, describe   | *We comply with Section 503 of the Rehabilitation Act of 1973 which prohibits discrimination against qualified, handicapped individuals and which requires that all icants be afforded the opportunity to identify themselves as handicapped. |
| Have you ever been convicted of a crime?*  |  | NO  | <input type="checkbox"/> | YES | <input type="checkbox"/> | ➔ | If yes, explain  | *The fact that you have a record of conviction will not necessarily bar you from employment .   |

## AVAILABILITY

|                             |  |     |                          |    |                          |                           |                              |               |  |
|-----------------------------|--|-----|--------------------------|----|--------------------------|---------------------------|------------------------------|---------------|--|
| Available to Work Full Time |  | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> | Length of Time Available: |                              | Starting Date |  |
| Available to Work Part Time |  | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> | When                      | Ending Date                  |               |  |
| available to Work Weekends? |  | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> | ➔                         | List Any Weekend Limitations |               |  |

## EDUCATION

|  |  |         |                          |          |                          |           |                          |          |                          |        |                          |          |                          |
|--|--|---------|--------------------------|----------|--------------------------|-----------|--------------------------|----------|--------------------------|--------|--------------------------|----------|--------------------------|
| Mark highest level completed.  |  | Some HS | <input type="checkbox"/> | HS/GED   | <input type="checkbox"/> | Associate | <input type="checkbox"/> | Bachelor | <input type="checkbox"/> | Master | <input type="checkbox"/> | Doctoral | <input type="checkbox"/> |
| Last high school (HS) or GED school. Give the school's name, city, State, ZIP Code (if known), and year diploma or GED received. |  |         |                          |          |                          |           |                          |          |                          |        |                          |          |                          |
| Colleges and universities attended. Do <b>not</b> attach a copy of your transcript unless requested.                             |  |         |                          |          |                          |           |                          |          |                          |        |                          |          |                          |
| 1)   |  | Name    |                          |          |                          | Major(s)  |                          |          | Degree - (if any)        |        | Year Received            |          |                          |
|  |  | City    | State                    | ZIP Code | Total Credits Earned     |           |                          |          |                          |        |                          |          |                          |
| 2)   |  | Name    |                          |          |                          | Major(s)  |                          |          | Degree (if any)          |        | Year Received            |          |                          |
|  |  | City    | State                    | ZIP Code | Total Credits Earned     |           |                          |          |                          |        |                          |          |                          |

## REFERENCES List at least 3 personal references **not** related to you & not previous employers. Must be easy to contact by phone.

|    |              |  |        |  |              |  |                      |  |  |                      |  |
|----|--------------|--|--------|--|--------------|--|----------------------|--|--|----------------------|--|
| 1) | Name (First) |  | (Last) |  | Relationship |  | Address, City, State |  |  | Phone(s) (Cell # ok) |  |
| 2) |              |  |        |  |              |  |                      |  |  |                      |  |
| 3) |              |  |        |  |              |  |                      |  |  |                      |  |

**WORK EXPERIENCE**

|   |            |        |     |                                    |
|---|------------|--------|-----|------------------------------------|
| Describe your paid and nonpaid work experience. Do <b>not</b> attach job descriptions. Attach additional sheet if needed. |            |        |     |                                    |
| Job title   |            |        |     |                                    |
| 1)  |            |        |     |                                    |
| From (MM/YY)  | To (MM/YY) | Salary | per | Hours per week                     |
|   |            | \$     |     |                                    |
| Employer's name and address   |            |        |     | Supervisor's name and phone number |
|   |            |        |     | ( )                                |
| Describe your duties and accomplishments  |            |        |     |                                    |
|   |            |        |     |                                    |
| Job title   |            |        |     |                                    |
| 2)  |            |        |     |                                    |
| From (MM/YY)  | To (MM/YY) | Salary | per | Hours per week                     |
|   |            | \$     |     |                                    |
| Employer's name and address   |            |        |     | Supervisor's name and phone number |
|   |            |        |     | ( )                                |
| Describe your duties and accomplishments  |            |        |     |                                    |
|   |            |        |     |                                    |
| 3)  |            |        |     |                                    |
| From (MM/YY)  | To (MM/YY) | Salary | per | Hours per week                     |
|   |            | \$     |     |                                    |
| Employer's name and address   |            |        |     | Supervisor's name and phone number |
|   |            |        |     | ( )                                |
| Describe your duties and accomplishments  |            |        |     |                                    |
|   |            |        |     |                                    |

|  |  |                               |  |  |
|--|--|-------------------------------|--|--|
| <b>May we contact your current supervisor?</b> |  |                               |  |  |
| YES <input type="checkbox"/>                   |  | NO <input type="checkbox"/> ➔ |  | If we need to contact your current supervisor before making an offer, we will contact you first. |

**OTHER QUALIFICATIONS**

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|--|
| <p><b>Job-related</b> training courses (give title and year). <b>Job-related</b> skills (other languages, computer software/hardware, tools, machinery, typing speed, etc. <b>Job-related</b> certificates and licenses (current only). <b>Job-related</b> honors, awards, and special accomplishments (publications, memberships in professional/honor societies, leadership activities, public speaking, and performance awards.) Give dates, but do <b>not</b> send documents unless requested.</p> |
|  |

**APPLICANT CERTIFICATION**

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| <p>I hereby certify that the information contained in this application is true and correct to the best of my knowledge and agree to have any of the statements checked by the company unless I have indicated to the contrary. I authorize the references listed above to provide the company any and all information concerning my previous employment and any pertinent information that they may have. Further, I release all parties and persons from any and all liability for any damages that may result from furnishing such information to the company as well as from the use or disclosure of such information by the company or any of its agents, employees, or representative. I understand that any misrepresentation, falsification, or material omission of information on this application may result in my failure to receive an offer or, if I am hired, in my dismissal from employment. In consideration of my employment, I agree to conform to the rules and standards of the company and agree that my employment and compensation can be terminated at will, with or without cause, and with or without notice, at any time, either at my option or at the option of the company. I understand that no employee or representative of the company other than an officer of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing. Further, the officer of the company may not alter the at-will nature of the employment relationship unless he does so specifically and in writing. I also understand that all offers of employment are conditioned on the provision of satisfactory proof of any applicant's identity and legal authority to work in the United States.</p> |
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|                  |  |                    |  |
|------------------|--|--------------------|--|
| <b>SIGNATURE</b> |  | <b>DATE SIGNED</b> |  |
|------------------|--|--------------------|--|

**Incomplete Applications cannot be considered. Attach any additional information. PLEASE Apply in Person.**